

COVID-19 Emergency Support Framework

Engagement and support call Summary Record

Kingsley Care Homes Limited

Location / Core Service address	Date
Allonsfield House Church Farm Campsea Ashe, Woodbridge IP13 0PX	19/06/2020

Dear Kingsley Care Homes Limited

The Care Quality Commission is not routinely inspecting services during the COVID-19 pandemic. We are maintaining contact with providers through existing monitoring arrangements and engagement and support calls covering four assessment areas:

- Safe Care and Treatment
- Staffing arrangements
- Protection from Abuse
- Assurance Processes, Monitoring and Risk Management

This Summary Record outlines what we found during the engagement and support call shown above, using standard sentences and an overall summary.

We have assessed that you are managing the impact of the COVID-19 pandemic at the above service. The overall summary includes information about the internal and external stresses you are currently experiencing, how they are being managed, and sources of support that are available.

Emergency Support Framework calls and other monitoring activity are not inspections. Summary Records are not inspection reports. Summary Records are not published on our website.

Assessment Area 1

Safe care and treatment

1.1 Had risks related to infection prevention and control, including in relation to COVID-19, been assessed and managed?

Yes There were systems to assess and respond to risks regarding infection prevention and control, including those associated with COVID-19.

1.2 Were there sufficient quantities of the right equipment to help the provider manage the impact of COVID-19?

Yes Essential equipment, such as personal protective equipment, was available in sufficient quantities to help you manage the impact of COVID-19.

1.3 Was the environment suitable to containing an outbreak?

Yes You had taken steps to ensure the environment was as effective as possible in containing an outbreak of COVID-19.

1.4 Were systems clear and accessible to staff, service users and any visitors to the service?

Yes Systems to ensure the environment were conducive to containing an outbreak of COVID-19 were clear and accessible to people using the service.

1.5 Were medicines managed effectively?

Yes Service users' medicines were effectively managed, despite the increased pressures associated with COVID-19.

1.6 Had risk management systems been able to support the assessment of both existing and COVID-19 related risks?

Yes Systems enabled the continued management of known risks, as well as enabling the provider to respond to new and emerging risks, including those posed by COVID-19.

Assessment Area 2

Staffing arrangements

2.1 Were there enough suitable staff to provide safe care and treatment in a dignified and respectful way during the Covid-19 pandemic?

Yes There were enough suitably skilled staff to provide people with safe care in a respectful and dignified way during the Covid-19 pandemic.

2.2 Were there realistic and workable plans for managing staffing levels if the pandemic leads to shortfalls and emergencies?

Yes There were realistic and workable contingency plans for staffing shortfalls and emergencies during the COVID-19 pandemic.

Assessment Area 3

Protection from abuse

3.1 Were people using the service being protected from abuse, neglect and discrimination?

Yes People were being safeguarded from abuse, harassment and discrimination.

3.2 Had the provider been able to properly manage any safeguarding incidents or concerns during the pandemic?

Yes Action had been taken to properly respond to incidents, alerts or potential safeguarding incidents at the service.

Assessment Area 4

Assurance processes, monitoring and risk management

4.1 Had the provider been able to take action to protect the health, safety and wellbeing of staff?

Yes Staff health, safety and wellbeing were protected despite the increased pressures associated with COVID-19.

4.2 Had the provider been able to implement effective systems to monitor and react to the overall quality and safety of care

Yes There were effective systems to monitor the overall quality and safety of care being provided at the service during the COVID19 pandemic.

4.3 Is the provider able to support staff to raise concerns during the pandemic?

Yes Staff were able to raise concerns and were supported to speak up during the pandemic.

4.4 Had care and treatment provided to people been sufficiently recorded during the Covid-19 pandemic?

Yes Care and treatment provided to people is being sufficiently recorded during the Covid-19 pandemic.

4.5 Had the provider been able to work effectively with system partners when care and treatment is commissioned, shared or transferred?

Yes Working arrangements and information sharing with system partners during the Covid-19 pandemic are effective.

Overall summary

From our discussion and other information about this location, you have told us that you are managing the impact of the COVID-19 pandemic. The manager told us arrangements are in line with best practice and current guidance are in place to manage Covid-19, should any person develop any symptoms or test positive within

the home.

Staff cover:

The manager told us there are sufficient staff to meet people's needs with any additional cover being sought from within the staff team or the providers bank staff. Bank staff working at the home do not work at any other location during the pandemic. Where required staff who need to shield have been fully supported.

Infection control practice:

Existing systems have been enhanced to reflect the current situation such as frequent cleaning, decontamination of laundry and targeted risk assessments. The head housekeeper has attended PPE donning and doffing training and within 2 days had successfully cascaded the learning to the whole home.

Infection control products:

The manager and provider have managed to source sufficient PPE with the Local Authority being very supportive as well.

Improving and delivering care:

The manager explained whilst relatives are unable to visit there has been increased communication and use of video and telephone calls from the home. The team are supporting people in separate areas of the home in an attempt to try and keep within social distancing where possible. Planned visits to the home by relatives (adhering to social distancing) have been reintroduced this week. An appointment system is in place and the use of PPE is in place as well as temperature checking and a limit of two relatives to visit.

Management of the service:

A detailed Covid-19 contingency plan has been implemented at provider level. Quality assurance processes have remained in place. The management are liaising with key stakeholders. The manager described how the staff team had been working effectively together and had undertaken all job roles between them to 'pull together'.